



Page | 1

# CALCUTTA INSTITUTE OF ENGINEERING AND MANAGEMENT PRASANTA SUR CAMPUS

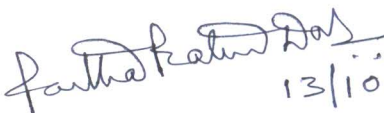
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## POLICY FOR GOVERNMENT, NON-GOVERNMENT SCHOLARSHIPS AND FREE SHIPS FOR STUDENTS

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13/10/2020  
Secretary  
Calcutta Institute of  
Engineering and Management

[Note: This document contains 06 pages including this front page]

This policy is discussed and approved in the meeting of governing body of CIEM society and this is effective from 13<sup>th</sup> October, 2020.

  
13/10/2020  
Secretary  
Calcutta Institute of  
Engineering and Management

SECRETARY,  
CIEM SOCIETY  
DATE:

## CONTENTS

	Page No.
INTRODUCTION	4
OBJECTIVES	4
ELIGIBILITY CRITERIA	4
TYPES OF SCHOLARSHIPS AND FREESHIPS	5
APPLICATION AND SELECTION PROCESS	5
TERMS AND CONDITIONS	6
REVIEW AND REVISION	6
CONCLUSION	6

## **INTRODUCTION**

This policy document aims to establish guidelines for the administration of government, non-government scholarships and free ships at Calcutta Institute of Engineering & Management (CIEM).

## **OBJECTIVES**

The objectives of this policy are as follows:

- a) To facilitate access to education by providing financial assistance to deserving students belonging to scheduled caste/schedule tribe/OBC/PH and economically backward students including the minority community
- b) To promote academic excellence and merit-based rewards among students of the above categories
- c) To ensure transparency, fairness, and efficiency in the administration of scholarships and free ships.
- d) To comply with the guidelines and regulations prescribed by AICTE and MAKAUT.

## **ELIGIBILITY CRITERIA**

Students eligible for government, non-government scholarships and free ships at CIEM must meet the following criteria:

- a) Must be enrolled in a full-time program at CIEM.
- b) Must maintain satisfactory academic performance as per the institute's standards.
- c) Must demonstrate financial need as per the criteria set by the institute.
- d) Must not be receiving any other scholarships or financial assistance from government or private sources that cover the full tuition fees.
- e) In case of Government sponsorship, the guidelines of the individual policy need to be followed.

## TYPES OF SCHOLARSHIPS AND FREESHIPS

CIEM offers the following types of non-government scholarships and free ships:

- a) **Merit-based Scholarships:** Awarded to students based on their academic performance in the previous semester/year. For example, based on 10+2 results, based on last semester results, etc.,
- b) **Need-based Scholarships:** Awarded to students based on their financial need and inability to afford tuition fees.
- c) **Free ships:** Granted to deserving students to waive off a portion or the entire tuition fees based on their financial circumstances and academic performance of students belonging to the prior mentioned categories.

The following Government Scholarships are available for the students of CIEM:

- a) Swami Vivekananda Merit-cum-Means Scholarship from 2016
- b) Aikashree from 2016
- c) Oasis from 2022
- d) NSS, National Scholarship Portal from 2021

## APPLICATION AND SELECTION PROCESS

The application and selection process for non-government scholarships and free ships will be conducted as follows:

- a) **Announcement:** The institute will announce the availability of scholarships and free ships at the beginning of each academic year.
- b) **Application:** Eligible students must submit their applications along with relevant documents supporting their eligibility for the scholarship or free ship.
- c) **Screening:** The Scholarship Committee constituted by the institute will screen the applications based on the eligibility criteria and merit.
- d) **Selection:** Final selection of scholarship and free ship recipients will be made based on the recommendations of the Scholarship Committee and the availability of funds.
- e) **Notification:** Selected students will be notified of their awards, and the scholarship/free ship amount will be disbursed accordingly.



## **TERMS AND CONDITIONS**

Recipients of non-government scholarships and free ships at CIEM are subject to the following terms and conditions:

- a) **Maintain Satisfactory Academic Progress:**  
Recipients must maintain satisfactory academic performance as per the institute's standards to continue receiving the scholarship or freeship.
- b) **Compliance:**  
Recipients must comply with all rules and regulations of the institute during the tenure of the scholarship or freeship.
- c) **Reporting:**  
Recipients may be required to provide periodic reports or updates on their academic progress and any changes in their financial circumstances.
- d) **Withdrawal:**  
The institute reserves the right to withdraw the scholarship or free ship if the recipient fails to meet the terms and conditions or violates any institute regulations.

## **REVIEW AND REVISION**

This policy on non-government scholarships and free ships will be reviewed periodically by the institute authorities to ensure its effectiveness and compliance with the guidelines of AICTE and MAKAUT. Any revisions or updates to the policy will be communicated to all stakeholders in a timely manner.

## **CONCLUSION**

Calcutta Institute of Engineering & Management is committed to promoting access to education and supporting the academic endeavours of its students through the provision of non-government scholarships and free ships. This policy document outlines the guidelines and procedures for the administration of scholarships and free ships in accordance with the principles of fairness, transparency, and academic excellence.